

Web Payment Instructions

1. Go to **www.officialpayments.com**
2. Choose Make a Payment
3. Choose Local Payment
4. Choose State or enter the City of Castroville Jurisdiction Code **6964**
5. Choose Payment Entity
6. Choose Payment Type, Choose Continue
7. Enter Amount, Choose Continue
8. Read Terms, Choose Accept
9. Enter Payment Information, Choose Continue
10. Review Information, Choose Submit
11. Receive Confirmation Number*

*Your Confirmation Number acts as your receipt, if you do not get a confirmation number your payment was not processed.

Phone Payment Instructions

1. Dial **1-800-2PAY-TAX** (1-800-272-9829)
2. Choose **1** for Federal Tax Payments, Choose **2** for State Taxes, or Choose **3** for Local Taxes, Utilities or Fees.
3. Enter the City of Castroville Jurisdiction Code **6964**
4. Follow prompts
5. Receive a Confirmation Number*

*Your Confirmation Number acts as your receipt, if you do not get a confirmation number your payment was not processed.